

Quail Kids Handbook

To Quail Creek Families,

Welcome to **Quail Kids!** We are thrilled to offer this amenity to you and your family. Thank you for trusting us with the care of your children.

The following handbook is to inform you about policies, procedures and rules. Please review in its entirety. We hope this amenity helps you enjoy your club to its fullest. If you have any questions or concerns, feel free to contact a member of the staff.

Thank You,
Quail Creek Management

Hours of Operation

Tuesday: 5:00 - 9:00 PM

Wednesday: 5:00 - 9:00 PM

Thursday: 9:00 AM - 1:00 PM, 5:00 - 9:00 PM

Friday: 9:00 AM - 1:00 PM, 5:00 - 10:00 PM

Saturday: 5:00 - 10:00 PM

Sunday - Monday: Closed

Professional Staff

Clubhouse Manager: Billey McGruder bmcgruder@quailcreekgcc.com

Location

Upstairs on the west side of the Champions Lounge.
Location may differ for special events and age groups.

Rate & Payment

First Child: \$7.00 an hour

Each Additional Child: \$5.00 an hour

Fees will be charged to the member number on file.

Guest Policy

Guests to the Club and their children are not permitted to utilize Kid's Club. Kid's Club is only available to current Members.

Reservation

Reservations during the weekdays are not required however very appreciated. It is suggested to make reservations, especially for dining in the evenings due to the room capacity at 20 children. The staff-to child ratio is 1:6. Reservations can be made by calling the front desk, emailing reservations@quailcreekgcc.com, bmcgruder@quailcreekgcc.com, or by specifying in the "comment section" through online dining reservations.



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Age Requirement

Age requirement is 6 months* to 12 years old *Child must be able to sit up independently. Please note that staff will not change your child's diaper. You will be contacted if your child's diaper needs changing. If your child is still in diapers, please check your phone periodically. There is a changing station located in the bathroom located inside the Quail Kids room.

Medication & Illness

No one on our staff can administer any medication to your child. The parent is responsible for administering any medicines. In case of an emergency, EpiPens may be left with the staff with directions. Please do not place any over-the-counter medication such as Tylenol, Aspirin, or Benadryl in your child's bag. If your child is taking a prescription medication or whenever your child visits a medical professional, please inform our staff, as it may have an effect on your child's behavior. If your child is contagious, sick, or has a fever, we ask that you do NOT bring them to Quail Kids for the safety of the other children; they will be sent home.

Meals & Snacks

Limited snacks will be provided in Quail Kids to include but not limited to goldfish, animal crackers and cheerios. If your child has a food allergy or you prefer, they do not receive any snacks, please state on Child Information Sheet and inform staff. Parents will have the option to place an order for a kid's meal from the restaurant when checking in.

Personal Property

Be sure ALL items are labeled clearly with your full name or your child's full name. Please check your child's pockets for any small items that could be a potential choking hazard. Quail Kids is not liable for any lost, broken, or damaged personal items. Electronics and toys can be brought in by children at their own risk.

Photograph Permission

By signing the Handbook Acknowledgement form, you are giving permission for the Club to use, without limitation or obligation, photographs, film, footage, or tape recordings that may include participant's image or voice for purposes of promoting the Club's programs. Assumption of Risk

By signing the Handbook Acknowledgement form, as a parent of legal guardian of participant, you are aware that the participation in Quail Kid's Club may involve inherent risks. You hereby freely agree to assume and accept all known and unknown risks of injury.

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Check In & Check Out

No child can enter or leave Quail Kids without an adult. Parents must sign in ALL children they are dropping off at Quail Kids with the child's name, parent's name that is dropping off child, parent's cell phone number, and exact time. Children will only be released to the parent or individual on the Authorized Pick-Up List. In case of an emergency when the parent cannot be reached, our staff will contact the persons indicated on the Emergency Contact Form. It is required that parents stay on property while their children are in Quail Kids.

Behavior Quail Kid's Club strives to provide a caring, safe environment for children. These rules have been established to protect children from injury. Parents may be asked to remove their child if behavior interferes with the well-being of other children.

The following behavior is considered inappropriate:

Causing physical harm to another child or adult by hitting, biting, kicking, throwing or any other physical action. Use of inappropriate language, spitting, or other forms of verbal abuse or degradation directed at other children or adults. Repeat refusal to comply with staff requests or Quail Kids rules. Behavior that is potentially harmful to themselves.

Repeated inappropriate behavior may result in child suspension from Kids' Club for a period. Exact time frame will vary upon the severity of behavior at the discretion of Club Management. Parents will be contacted if any behavior problems were reported and documented.



Handbook Acknowledgement

By signing below, I am acknowledging that I have read and understand the Quail Kids Handbook and will abide by all the rules and regulations.

Member Signature: _____ Date: _____

Member Name: _____ Member Number: _____

Name of Children Enrolled in Quail Kid's Club:

Date of Birth:

Emergency Contact Information

Emergency Contact Name: _____

Emergency Contact Number: _____

Relationship to Child: _____

Secondary Emergency Contact Name: _____

Secondary Emergency Contact Number: _____

Relationship to Child: _____

Parent Signature: _____ Date: _____

Authorized Pick Up List

Name: _____

Phone Number: _____

Relationship to Child: _____

Name: _____

Phone Number: _____

Relationship to Child: _____

Name: _____

Phone Number: _____

Relationship to Child: _____

Child Information

Child's Name: _____

Member Number: _____

Age: _____ Gender: _____ Grade: _____

Allergies: _____

If child has no allergies, please write "N/A" on line. Emergency contact information still required.

Child's Name: _____

Member Number: _____

Age: _____ Gender: _____ Grade: _____

Allergies: _____

If child has no allergies, please write "N/A" on line. Emergency contact information still required.

Child Information Continued

Child's Name: _____

Member Number: _____

Age: _____ Gender: _____ Grade: _____

Allergies: _____

If child has no allergies, please write "N/A" on line. Emergency contact information still required.

Child's Name: _____

Member Number: _____

Age: _____ Gender: _____ Grade: _____

Allergies: _____

If child has no allergies, please write "N/A" on line. Emergency contact information still required.

Child's Name: _____

Member Number: _____

Age: _____ Gender: _____ Grade: _____

Allergies: _____

If child has no allergies, please write "N/A" on line. Emergency contact information still required.